

PROPOSED TERMS OF REFERENCE:

**CLEAN ENERGY MINISTERIAL (CEM) AND MISSION INNOVATION (MI)
JOINT STEERING COMMITTEE (JSC)**

Introduction

Mission Innovation (MI) and the Clean Energy Ministerial (CEM), as well-established collaboration platforms with broad country, organisational and private sector participation, work closely together to ensure alignment across the clean energy landscape. The organizations align the timing and location of each of their two most important annual events: the CEM and MI Ministerial meetings and the CEM and MI Senior Officials meetings (CEM Preparatory Meeting for Senior Officials and MI Annual Gathering respectively). The CEM and MI Steering Committees (SCs) held the first Joint Steering Committee meeting at the minister level at COP26 in Glasgow in November 2021 followed by the first Joint SC at senior official level at the Senior Officials meeting in Delhi in April 2022. Representatives from both the CEM and MI SCs agreed it would be beneficial to continue to meet in joint session, as a means to share updates on the work of their respective initiatives, discuss areas of mutual interest, identify possibilities for strategic alignment and, enable closer coordination between MI and CEM.

Terms of Reference for CEM and MI Joint Steering Committee

1. **Background:** CEM and MI are collaborative platforms for advancing the development and deployment of clean energy solutions. They are overseen by their respective Steering Committees (SCs) which provide ongoing, high-level strategic guidance and direction to both platforms and their Secretariats.
2. **Purpose:** The purpose of the Joint SC (JSC) is to bring together the two SCs to exchange information, discuss and provide recommendations on areas of mutual interest or strategic importance, particularly where there are opportunities for the two platforms to work together, for example on the annual meetings for senior officials and Ministers and on specific joint projects under the stewardship of the JSC.
3. **Composition:** The JSC is open to participation from representatives of both the CEM and MI SCs who typically participate at senior official level. Representatives may participate in their capacity as CEM or MI SC representative or both. Other participants may be invited to attend certain agenda items, as appropriate.

The JSC is co-chaired by one of the CEM SC's Co-Chairs and one of the MI SC's Chairs or Vice Chairs, as selected by each respective SC.

4. **Organisation:** The MI and CEM Secretariats will work together to develop the agenda for the meeting, oversee the logistics of the meeting and to summarise key elements of the discussions and follow up actions which will be shared with all CEM and MI members in a timely manner.
5. **Determinations:** the JSC may steward joint projects, which may include decision-making responsibilities for JSC members. All recommendations and decisions of the JSC are intended to be made in a transparent manner and on a no-objection basis. Where decisions are required, JSC members will be provided with two weeks' notice so that they can consider and confirm their position, unless the JSC decides on a no-objection basis to waive this requirement. All decisions

regarding the individual governance of CEM and MI are reserved for their respective SCs and/or the broader membership, as appropriate.

6. **Frequency:** JSC meetings are expected to take place virtually or in person on a semi-annual basis – for example at the joint CEM and MI Senior Officials Meeting to provide input on the agenda and plans for the annual Ministerial meeting. The JSC may also convene via additional calls or in-person meetings, as required. Dates will be identified through consultation between the CEM and MI Secretariats and the JSC Chairs and communicated to all JSC members in a timely fashion.
7. **Resources:** The JSC will oversee the use of any shared resources – both human and financial - such as for the Breakthrough Agenda or other shared projects. The JSC will oversee, and where appropriate support, all joint fundraising efforts to support prioritisation and ensure complementarity across platforms.
8. **Communications:** The JSC will help set the strategic direction for any joint communication efforts, and help amplify any individual CEM, MI or any joint project communication efforts as appropriate, to ensure complementarity and consistent messaging.